

Meeting Date: November 17, 2021

Approved by: Judith Williams on 12/15/21.

ATTENDANCE

| Name | Name |
|-----------------------------------|-----------------------------|
| Maynard Harvey (MH)/Principal | Lara Barchard (LB)/Director |
| Judy Williams (JW)/ Board Chair | Elisabeth Sahhar (ES)/Staff |
| Margaret Moran (MM)/Director | Tawanna Johnson (TJ)/ Staff |
| Sydney Sampson (SS)/Staff | Tabitha Chapman/Staff |
| Hector Alberty (HA)/ Staff | Ashley Sadowski/Staff |
| Amy Quesenberry (AQ)/Staff | Antonia Elia/Staff |
| Aida Delgado/Staff | Tanisha Manning/Staff |
| Juliana Giraldo-Isaza (JGI)/Staff | Ken Williams (KW)/Visitor |

MEETING LOCATION & TIME:

Building/Room: Zoom Video Conferencing Platform

Actual Start/End: 5:33 PM - 6:39 PM

Meeting Recorder: Hector Alberty (HA), Administrative Assistant to the Principal

I. CALL TO ORDER:

- JW- 5:33 PM Judy William called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on ClassDojo
- Posted on School Premises

III. APPROVAL OF MINUTES- October 20, 2021.

JW- Asked the board directors if they had an opportunity to review the October 20, 2021, board meeting minutes; they had. JW made a motion to approve the minutes for October 20, 2021, MM seconded the motion, motion passes- 5:33pm.

IV. REPORTS:

- Review of District Compliance Checklist/Status-** MH stated that the current compliance score is 98. MH discussed an upcoming submission item that is being completed, Teacher Salary Allocation, and that is projected to be submitted on time. FACE will continue to monitor submissions and aim to submit due items prior to any posted deadlines. MH asked

the board if any additional questions regarding the district compliance status were had at this time, none were had.

- b. Review of Financials-** MH began by asking the board members if they had a chance to review over the P&L and Cash Flow reports; they had. MH discussed updates to the Cash Flow report, which included more accurate reflections of ESSER and Title I revenue streams, as well as the reflection of three payrolls cycles within the month of April. MH touched upon the P&L report and gave a brief overview on key line items, such as salary expenses, etc. MM inquired when FTE funding will be updated, MH stated that he has contacted the district and that we should receive some information regarding such by the end of November 2021, with monies being realized by January 2022. MH discussed recent parameter fence installation on the west side of the property, on the basketball court, and garden areas. MH asked the board if any additional questions regarding the monthly financials were had at this time. MH touched upon the five-year budget projection, located in the FACE 2021-2022 Charter Renewal Application. MH stated that this is still being updated and will resubmit to the board once the numbers are updated.
- c. Operations and Management-** MH asked the board if they had any questions in regard to the personnel and staffing report, as well as the ADP new hire/turn over reports; none were had at this time.
- **Assistant-Principal Report- Elisabeth Sahhar**
 - ✓ ES provided an update on Project Search and a recent meeting that was had with Pepin Academy. ES is confident that in either December or January that a contract will be ready or board review and approval. FACE is currently in discussions with Pepin Academy to have a representative come out and talk to the parents/guardians of FACE's graduating 5th grade academic class to discuss transitional options. Additionally, ES discussed FACE's upcoming Thanksgiving Luncheon, Winter Concert, Pictures with Santa, Canned Food Drive, Door Decoration Contest, & Winter Friday Musical Performance.
- **Curriculum & Learning Department Report- Sydney Sampson**
 - SS stated that she had to new items to report this month regarding teacher certification. SS provided a reminder that FACE currently has five teachers whose agreements to earn are set to expire after the December board meeting. There is confidence that these teachers will meet their obligations before the set deadline, minus one who the board is being asked to approve an extension. SS shared with the board that one of FACE's teachers just recently passed their reading exam and are now endorsed. SS further touched upon her submitted report stating that the quarter two parent conferences took place and that district trainings for alternative assessments have begun. SS asked the board if any additional questions, none were had.

- **ESE Department Report- Elisabeth Sahhar**

- ✓ ES stated that a meeting was held earlier in the month for the parents/guardians of the 5th grade academic students who will be transitioning out of FACE after this school year. Collaboration with Pepin Academy will continue, as well as efforts to have other schools come in to discuss various options. ES shared that Vocational Rehabilitation is actively participating in IEP meetings for students in the Transitional/Vocational program.

- **Data Processor Report- Amy Quesenberry**

- ✓ AQ stated that FACE is currently at 153 students with increased applications being turned in. Unfortunately, many of these applications are for classrooms that are at capacity but allows for classroom projections for the next school year. AQ shared that the status of FACE's Medicaid Application is nearing completion.

- **Behavior Department Report- Juliana G.-Isazu**

- ✓ JI stated that Behavior Unit continues to schedule/complete Safety Care trainings for incoming staff members, to ensure safe practices are being utilized when managing challenging student behaviors. JI discussed plans to train and secure two additional Safety Care trainers to make training through the year more feasible.

- **Principal Report- Maynard Harvey**

- ✓ MH discussed the various programmatic projects that are going on currently, such as Occupational-Vocational Rehabilitation, in conjunction with MacDonald's Training Center, Project search, food bank volunteering, etc. MH shared that two of the transitional program students are now part of the front office staff during portions of their school days to promote various vocational skills.

V. OLD BUSINESS:

N/A

VI. NEW BUSINESS

- **Cyber Liability Insurance:** KW provided an overview on FACE's current cyber liability insurance policy and the upcoming renewal, which requires approval. Discussion ensued. It was decided that approval for cyber liability insurance policy renewal would be tabled for the time being, until further direction and guidance can be obtained from FACE's IT provider, CFH Cable.
- **Extension of Teacher Agreements to Earn:** MH provided information based on the reasoning for this extension. MM made a motion to approve an extension to the teacher agreements to earn for Shania Valdez, JW seconded the motion, motion passes- 6:26pm.

- **FACE 2021-2022 Charter Renewal:** MH stated that this item does not require board action at this time. An update to the five-year budget projection will be completed and made available to the board for review.

VIII. ADJOURNMENT:

- 6:39 PM- JW asked for a motion to adjourn the meeting. JW presented a motion to adjourn; LB seconded the motion. Motion passes.

ACTION ITEMS:

| Action | Assigned To | Deadline |
|--------|-------------|----------|
| N/A | N/A | N/A |

MOTIONS APPROVED:

| Motion | Motion | Seconded |
|---|--------|----------|
| Approval of October 20, 2021, Board Meeting Minutes- 5:33pm. | JW | MM |
| Extension of Teacher Agreements to Earn-Shania Valdez- 6:26pm | MM | JW |
| Motion to Adjourn- 6:39pm. | JW | LB |