

Meeting Date: December 15, 2021

Approved by:  on 1.19.22.

ATTENDANCE

Name	Name
Maynard Harvey (MH)/Principal	Lara Barchard (LB)/Director
Judy Williams (JW)/ Board Chair	Elisabeth Sahhar (ES)/Staff
Margaret Moran (MM)/Director	Tawanna Johnson (TJ)/Staff
Sydney Sampson (SS)/Staff	Tabitha Chapman/Staff
Hector Alberty (HA)/ Staff	Rebecca Null (RN)/Staff
Amy Quesenberry (AQ)/Staff	Ezequiel Fernandez/Staff
Aida Delgado/Staff	Tanisha Manning/Staff
Juliana Giraldo-Isaza (JGI)/Staff	George Radka (GR)/Staff

MEETING LOCATION & TIME:

Building/Room: Zoom Video Conferencing Platform

Actual Start/End: 5:32 PM - 6:05 PM

Meeting Recorder: Hector Alberty (HA), Administrative Assistant to the Principal

I. CALL TO ORDER:

- JW- 5:32PM Judy William called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on ClassDojo
- Posted on School Premises

III. APPROVAL OF MINUTES- November 17, 2021.

JW- Asked the board directors if they had an opportunity to review the November 17, 2021, board meeting minutes; they had. MM made a motion to approve the minutes for November 17, 2021, LB seconded the motion, motion passes- 5:33pm.

IV. REPORTS:

- Review of District Compliance Checklist/Status-** MH stated that the current compliance score is 98. FACE will continue to monitor submissions and aim to submit due items prior to any posted deadlines. MH asked the board if any additional questions regarding the district compliance status were had at this time, none were had.

- b. Review of Financials-** MH began by asking the board members if they had a chance to review over the P&L and Cash Flow reports; they had. MH discussed the updates that he had the bookkeeper, David Hand, amend. MH provided an overview of the cash flow report. MH had asked the board members if they had a moment to look at the provided video detailing the Profit and Loss (P&L) Report. Continued conversations regarding the budget to occur during the upcoming board workshop on December 22, 2021.
- c. Operations and Management-** MH presented the current staffing status to the board; this included three teacher vacancies, one of which is being filled by an instructional assistant who is pursuing their teaching certification and the other two by newly certified teachers. MH asked the board if they had any questions regarding the personnel and staffing report, as well as the ADP new hire/turn over reports; none were had at this time.
- **Curriculum & Learning Department Report- Sydney Sampson**

 - ✓ SS asked the board members to reference the submitted teacher certification report. There is currently one teacher who requires board approval. MM made a motion to approve out-of-field teacher, Cynthia Lingo, JW seconded the motion, motion passes- 5:38pm. SS stated that she will have another teacher for board approval at January's meeting, bringing F.A.C.E.s' teacher total to 21, three of which are substitute teachers. SS shared that one teacher completed their agreements to earn this month. There are currently two teachers who have upcoming expiring agreements to earn, one on January 4, 2022, of which will be discussed in an executive session and the other on February 16, 2022. SS went over the end of grade reporting, she will be reviewing over the submitted report cards prior to distribution, as well as middle of the year academic assessments. SS asked the board if any additional questions, none were had.
- **ESE Department Report- Tawanna Johnson**

 - ✓ TJ stated that the ESE department is working on wrapping up the final IEP meetings for the month of December. MH shared several positive remarks that came from the charter renewal audit of ESE files. TJ asked the board if any additional questions, none were had.
- **Data Processor Report- Maynard Harvey**

 - ✓ MH stated that F.A.C.E. is currently at 148 students but is highly optimistic that with the students currently on the waitlist, returning to enrollment numbers of 150-155.
- **Behavior Department Report- George Radka & Juliana G.-I.**

 - ✓ GR, speaking on behalf of the behavior department, stated that there has been a slight increase in behavior calls possibly due to the upcoming winter break. GR provided a brief overview of the training topics that the behavior department will be presenting during January's in-service day; this will include data collection and discrete trial

teaching. JGI provided an overview of what Safety Care is and how it directly impacts our setting, regarding student and staff safety.

V. OLD BUSINESS:

N/A

VI. NEW BUSINESS

- **FACE Tax Return Form 990:** MH requested that the board look over the information listed in the 990 form and to gain board approval/ board chair signature.

- **FACE 2021-2022 Charter Renewal Proposal:** MH requested that the board formally vote to approve the FACE 2021-2022 Charter Renewal Application submission. JW presented a motion to approve the FACE 2021-2022 Charter Renewal Application submission, LB seconded the motion, motion passes- 6:02pm. JW stated that there will be a board workshop meeting being held on December 22, 2021, in which the 2021-2022 budget will be reviewed and updated. Additionally, an executive board meeting will be held on the same date, following the workshop in which personnel will be discussed.

VIII. ADJOURNMENT:

- 6:05 PM- JW asked for a motion to adjourn the meeting. LB presented a motion to adjourn; MM seconded the motion. Motion passes.

ACTION ITEMS:

Action	Assigned To	Deadline
N/A	N/A	N/A

MOTIONS APPROVED:

Motion	Motion	Seconded
Approval of November 17, 2021, Board Meeting Minutes- 5:33pm.	MM	LB
Approval of Out-of-Field Teacher -Cynthia Lingo- 5:38pm	MM	JW

FACE 2021-2022 Charter Renewal -6:02pm.	JW	LB
Motion to Adjourn- 6:05pm.	LB	MM