

Meeting Date: June 15, 2022

Approved by: Judith K. Williams on 07/22/22.

ATTENDANCE

Name	Name
Maynard Harvey (MH)/Principal	Lara Barchard (LB)/Director
Judy Williams (JW)/ Board Chair	Amanda Gordon/Staff
Rebecca Null (RN)/Staff	Margaret Moran (MM)/Director
Sydney Sampson (SS)/Staff	Tabitha Chapman (TC)/Staff
Hector Alberty (HA)/ Staff	Jodi Pelletier/Staff
Antonia Elia/Staff	Ashley Sadowski/Staff
Amy Quesenberry (AQ)/Staff	Robert Bond/Staff

MEETING LOCATION & TIME:

Building/Room: Zoom Video Conferencing Platform

Actual Start/End: 5:30 PM – 6:08 PM

Meeting Recorder: Hector Alberty (HA), Administrative Assistant to the Principal

I. CALL TO ORDER:

- JW- 5:30PM Judy William called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on ClassDojo
- Posted on School Premises

III. APPROVAL OF MINUTES- May 18, 2022.

JW- Asked the board directors if they had an opportunity to review the May 18, 2022, board meeting minutes; they had. JW made a motion to approve the minutes for May 18, 2022, MM seconded the motion, motion passes- 5:32pm.

IV. REPORTS:

- Review of District Compliance Checklist/Status-** MH stated that the current compliance score is 98. FACE will continue to monitor submissions and aim to submit due items prior to any posted deadlines. FACE is also currently working on SY2022-2023 submissions. MH asked the board if any additional questions regarding the district compliance status were had at this time, none were had.

- b. Review of Financials-** MH provided an overview of the P&L and Cash Flow reports, as well as current projections. Discussion ensued. MH asked the board if they had any questions regarding the financial reports, none were had at this time.
- c. Operations and Management-** MH presented the staffing status to the board. MH has been diligently interviewing and hiring to fill in current vacancies. Currently, there are three teacher and twelve instructional assistant vacancies to fill prior to the start of the 22'-23' school year. MH asked the board if they had any questions regarding the personnel and staffing report, none were had at this time.
- **Curriculum & Learning Department Report- Sydney Sampson**
 - ✓ SS asked the board members to reference the submitted teacher certification report. SS stated that there currently are no new updates regarding teacher certifications nor agreements-to-earn. SS shared that her department is working on wrapping up items for the 21'-22' school year, while preparing for the upcoming 22'-23' school year. Discussion ensued. SS asked the board if any additional questions were had, none were had.
- **ESE Department Report- Rebecca Null**
 - ✓ RN stated that the ESE department is currently working on constructing and finalizing upcoming staff trainings, which will be held during the pre-planning, professional development period. MH asked RN to touch upon/speak about F.A.C.E.'s enrollment process. Discussion ensued. RN asked the board if any additional questions were had, none were had.
- **Data Processor Report- Amy Quesenberry**
 - ✓ AQ stated that additional offer letters have been sent out to prospective families. If all these offers are accepted, the student count for the 2022-2023 school year will be 163. AQ stated that FACE's Medicaid application is still under state review at this time. AQ had requested that this matter be escalated to upper management at this time.

V. OLD BUSINESS:

N/A

VI. NEW BUSINESS

- **Raptor Contract Approval for '22-'23:** MH provided the board with requested information regarding the system and associated costs. Discussion ensued regarding the Raptor system and its intended purpose as a visitor vetting system. JW made a motion to

approve the Raptor Contract for '22-23', MM seconded the motion, motion passes- 6:01pm.

- **Approval of 22'-23' Automobile Liability Insurance, Professional Liability Insurance (Errors & Omissions), Liability Insurance, Property Insurance, & Workers Compensation Insurance:** MH provided the board with information regarding the insurance renewal rates for the upcoming fiscal year. MM inquired if Applied Business Solutions offered insurance coverage plans, and if they did, what their coverage pricing would be in comparison to the current quotes presented. Discussion ensued. Approval of this item was tabled. MH to reach out to Applied Business Solutions and inquire if (1) they offer insurance coverage plans, and (2) coverage pricing.

VIII. ADJOURNMENT:

- 6:08 PM- JW asked for a motion to adjourn the meeting. MM presented a motion to adjourn; LB seconded the motion. Motion passes.

ACTION ITEMS:

Action	Assigned To	Deadline
22'-23' Automobile Liability Insurance, Professional Liability Insurance (Errors & Omissions), Liability Insurance, Property Insurance, & Workers Compensation Insurance: Maynard H. to reach out to Applied Business Solutions and inquire if (1) they offer insurance coverage plans, and (2) coverage pricing.	MH	As soon as information is made available for board action.

MOTIONS APPROVED:

Motion	Motion	Seconded
Approval of May 18, 2022, Board Meeting Minutes- 5:32pm.	JW	MM

Approval of Raptor Contract for '22-'23- 6:01pm.	JW	MM
Motion to Adjourn- 6:08pm.	MM	LB