

Meeting Date: April 19, 2023

Approved by: *Paul K. Williams* on 05/17/23.

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## ATTENDANCE

Name	Name
Judy Williams (JW)/ Board Chair	Lara Barchard (LB)/Director
Aida Delgado/Staff	Margaret Moran (MM)/Director
Juliana Giraldo-Isaza (JGI)/Staff	Catherine Fancher/Staff
Sydney Sampson (SS)/Staff	Tabitha Chapman/Staff
Hector Alberty (HA)/ Staff	Sarah Howard-Wilms (SHW)/Staff
Melissa Wenzlick (MW)/ Bookkeeper	Karen Kelley (KK)/Staff
Rebecca Null/Staff	

### **MEETING LOCATION & TIME:**

**Building/Room:** Microsoft Teams Video Conferencing Platform

**Actual Start/End:** 5:38PM– 6:33PM

**Meeting Recorder:** Hector Alberty (HA), Administrative Assistant to the Principal

### **I. CALL TO ORDER:**

- JW- 5:8PM Judy William called the meeting to order. A quorum was met.

### **II. REVIEW OF PUBLIC NOTICE:**

- Posted on School Website
- Posted on School Premises

### **III. APPROVAL OF MINUTES- March 22, 2023.**

JW- Asked the board directors if they had an opportunity to review the March 22, 2023, board meeting minutes; they had. MM made a motion to approve the minutes for March 22, 2023. LB seconded the motion, motion passes- 5:39pm.

### **IV. REPORTS:**

- Review of District Compliance Checklist/Status-** SS stated that FACE’s 2022-2023 district compliance score currently is 97 and that all upcoming submission items will continue to be monitored and submitted.
- Review of Financials-** SS called upon MW to address any board member questions regarding the financial report submitted. MW reported that everything is going smoothly and stated that she has seen an influx of donations coming in via Paypal, into the bank account. Discussion ensued. SS to ask KK to send MW fundraiser donation tracker to coordinate

donation amounts and donator information. SS asked KK to provide some information on the current status of the Missing Piece Campaign during her report.

- c. **Operations and Management-** SS presented the staffing status to the board, along with the monthly generated new hire and termination reports. SS stated that she continues to schedule interviews for the current and 2023-2024 school years. Discussion ensued.

- o **Assistant Principal/Curriculum-Learning Department Report- Sydney Sampson**

- ✓ SS stated that testing continues. Both Elementary and Middle School alternative assessments have been completed. With High School projected for completion in the next few days. Regular standard student testing will begin after (students K-5). SS asked the board to refer to the submitted curriculum report. SS is requesting board action to approve one out-of-field teacher at this time. Discussion ensued.

- JW made a motion to approve out-of-field teacher-Rachel Calhoun. MM seconded the motion, motion passes- 6:17pm.

- o **ESE Department Report- Sarah Howard-Wilms**

- ✓ SHW stated that the ESE department continues to conduct annual IEPs and preparing for the upcoming Extended School Year (ESY) program that begins at the end of May 2023. ESY will consist of two classrooms, one Elementary and the other Middle and High School combined. SHW discussed an upcoming FACE event, Autism Acceptance Fair, being held on Friday, April 28, 2023. SS discussed Teacher Appreciation week. Discussion ensued.

- o **Data Processor- Karen Kelley**

- ✓ KK reported that with the pending match from CFH Cable, the total raised for the Missing Piece Campaign is \$13,138.00. KK stated that the larger amounts donated came from businesses, and that FACE is currently short of its targeted goal. Discussion ensued. KK reported that current student enrollment is 156. The 2023-2024 student lottery had been conducted for the projected vacancies. Six invitations were sent out and four acceptances were returned. The current student projection for the 2023-2024 school year at this time is 150. Discussion ensued. KK discussed a prospective student open house that FACE held, for families interested in enrolling their students. SS discussed a meeting with the organization, SEEDS, that FACE administration had met with in the month of April, and the possibility of future collaboration(s) with them as a resource for students either on the current waitlist or who need additional support. Discussion ensued regarding community outreach and social media presence. MM asked about the future of Project Search. SHW provided an update on the current and future status of Project Search.

- **Behavior Department- Juliana Giraldo-Isaza**
  - ✓ JGI stated that there were no new updates from the behavior unit at this time. JGI discussed student behaviors and how staff are reacting to them currently; additionally, how administration can support them.

**V. OLD BUSINESS:**

N/A

**VI. NEW BUSINESS**

N/A

**VIII. ADJOURNMENT:**

- 6:33PM- JW asked for a motion to adjourn the meeting. MM presented a motion to adjourn; JW seconded the motion. Motion passes.

**ACTION ITEMS:**

Action	Assigned To	Deadline
N/A	N/A	N/A

**MOTIONS APPROVED:**

Motion	Motion	Seconded
Approval Of Minutes: March 22, 2023- 5:39pm.	MM	LB
Approval out-of-field teacher- Rachel Calhoun- 6:17pm.	JW	MM
Motion to Adjourn- 6:33pm.	MM	JW