



Meeting Date: August 16, 2023

Approved by: _____ on _____.

ATTENDANCE

Name	Name
Judy Williams (JW)/ Board Chair	Lara Barchard (LB)/Director
Margaret Moran (MM)/Director	Sydney Sampson (SS)/Staff
Juliana Giraldo-Isaza (JGI)/Staff	Tabitha Chapman/Staff
Sarah Howard-Wilms (SHW)/Staff	Karen Kelley (KK)/Staff
Rebecca Null/Staff	Aida Delgado/Staff
Tanisha Manning/Staff	Susette Troche Silva/Staff

MEETING LOCATION & TIME:

Building/Room: Microsoft Teams Video Conferencing Platform

Actual Start/End: 5:36PM– 6:11PM

Meeting Recorder: Karen Kelley (KK), Administrative Assistant

I. CALL TO ORDER:

- JW- 5:36PM Judy Williams called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Premises

III. APPROVAL OF MINUTES- July 26, 2023, Board Meeting, and July 27, 2023 - Emergency Board Meeting.

JW- Asked the board directors if they had an opportunity to review the July 26, 2023, board meeting minutes; they had. MM made a motion to approve the minutes for July 26, 2023. LB seconded the motion, motion passes- 5:37pm.

JW- Asked the board directors if they had an opportunity to review the July 27, 2023, emergency board meeting minutes; they had. JW made a motion to approve the July 27, 2023, emergency board meeting minutes. LB seconded the motion, motion passes- 6:03pm

IV. REPORTS:

- a. Review of District Compliance Checklist/Status-** The District Compliance score is at 95%.
- b. Review of Financials-** SS stated that MW had a commitment and was not able to attend the meeting.

c. **Operations and Management-** SS stated that it was the first week of school. There were a lot of returning staff which helped with really smooth first few days of school. We had 58 percent of our parents and families attend the Open House. The hire and termination reports reflect changes from the beginning of the school year. We had some staff members that previously left are coming back. SS stated that enrollment is at 144. The enrollment team is meeting and offers will be extended in order to reach our goal of 150. District compliance report is at 95%.

○ **Assistant Principal/Curriculum-Learning Department Report**

✓ SS discussed implementation of a newsletter to update the Board and families. The initial newsletter is from the specials team, providing their backgrounds and what qualifies them for their specials course. They are going to use that section to share information regarding things that they are doing during the month. Discussion ensued. We have no vacancies with our teaching assignments. We do have several substitute teachers, but we do have some new hires that need to be Board approved for teaching out of field.

- MM made a motion to approve out-of-field teachers – Shania Valdez, Haley Beams; Nina Rodriguez, and Justin Hart; JW seconded the motion, motion passes – 5:47pm.

○ **ESE Department Report**

✓ RN stated IEP meetings officially start tomorrow. I sent out the invites to the meetings today. TM has been working incredibly hard on getting our schedule together and getting the little things done so that I can focus on the big things. We had our District DRT come in last week. I think it went really well based on some of his feedback. He said that we have it together and we know what we are doing which is always nice to hear. Discussion ensued.

○ **Behavior Department**

✓ JGI stated that there are 12 staff that are RBT certified, 3 staff have completed the 40 hours and they passed the competency assessment, however they haven't been able to take the exam. I am working with them. Incident Reports – since we have the Board Meeting mid-month, I submitted for July. Six families referred for ABA Therapy services. We have not had any IEP Meetings yet therefore behavior plans will be followed up next month. The first Pairing Party will be held on Monday. Discussion ensued.

V. OLD BUSINESS: None

VI. NEW BUSINESS

- ✓ SS discussed the school events calendar. All events highlighted in yellow are open to parents, and family members. If the Board is available to attend any of these events, we will be happy to have you. Discussion ensued.

VIII. ADJOURNMENT:

- 6:11PM- MM made a motion to adjourn; LB seconded the motion. Motion passes.

ACTION ITEMS:

Action	Assigned To	Deadline
N/A	N/A	N/A

MOTIONS APPROVED:

Motion	Motion	Seconded
Approval of Minutes: July 26, 2023- 5:37pm.	MM	LB
Approval of Minutes, July 27, 2023, Emergency Board Meeting – 6:03pm.	JW	LB
Approval of out-of-field teachers – Shania Valdez, Haley Beams; Nina Rodriguez, and Justin Hart – 5:47pm.	MM	JW
Motion to Adjourn- 6:11pm.	MM	LB