

Meeting Date: July 20, 2022

Approved by: *Joshua K. Williams* on 8/17/22.

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## ATTENDANCE

Name	Name
Maynard Harvey (MH)/Principal	Lara Barchard (LB)/Director
Judy Williams (JW)/ Board Chair	Amanda Gordon/Staff
Rebecca Null (RN)/Staff	Margaret Moran (MM)/Director
Sydney Sampson (SS)/Staff	Tabitha Chapman (TC)/Staff
Hector Alberty (HA)/ Staff	Christine Traynor/Guest
Aida Delgado/ Staff	Robert Bond/Staff
Madison Goodman/Staff	Juliana G.-Isaza (JGI)/Staff
Jamie Tucker/Staff	

### **MEETING LOCATION & TIME:**

**Building/Room:** Microsoft Teams Video Conferencing Platform

**Actual Start/End:** 5:40 PM – 7:01 PM

**Meeting Recorder:** Hector Alberty (HA), Administrative Assistant to the Principal

### **I. CALL TO ORDER:**

- JW- 5:40PM Judy William called the meeting to order. A quorum was met.

### **II. REVIEW OF PUBLIC NOTICE:**

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on School Premises

### **III. APPROVAL OF MINUTES- June 15, 2022.**

JW- Asked the board directors if they had an opportunity to review the June 15, 2022, board meeting minutes; they had. MM made a motion to approve the minutes for June 15, 2022, JW seconded the motion, motion passes- 5:43pm.

### **IV. REPORTS:**

- Review of District Compliance Checklist/Status-** MH stated that the 2021-2022 district compliance score was 98. FACE's 2022-2023 district compliance score currently is 99 and upcoming submission items will continue to be monitored and submitted. MH asked the board if any additional questions regarding the district compliance status were had at this time, none were had.

**b. Review of Financials-** MH provided an overview of the P&L and Cash Flow reports. MH asked the board if these reports provided them with an effective snapshot of the 21-22 fiscal year. Discussion ensued. MH was happy to share that the end of the year fund balance had increased from \$639,000.00 to \$800,000.00. MH asked the board if they had any questions regarding the financial reports, none were had at this time.

**c. Operations and Management-** MH presented the staffing status to the board. MH has been diligently interviewing and hiring to fill in current vacancies. Currently, there are three teacher and three instructional assistant/RBT vacancies to fill prior to the start of the 22'-23' school year. MH asked the board if they had any questions regarding the personnel and staffing report, none were had at this time.

○ **Principal Report- Maynard Harvey**

✓ MH reported that notification has been received regarding student nutrition; students will be receiving free breakfast and lunch for the 2022-2023 school year. FACE will continue to be charged for delivery and uneaten meals. MH discussed the staff preplanning schedule. Teacher will come back beginning July 25, 2022 and remaining instructional staff (IAs and RBTs) will come back August 1, 2022. The staff preplanning schedule will include Safety Care, procedural protocols, updates to curriculum, etc. MH discussed the recent vandalism of FACE's basketball gates and provided updates that he had received from the Hillsborough police department. An insurance adjustor is scheduled to come and provide an assessment of damages, MH to provide the board with an update of that assessment once it is made available. Discussion ensued. MH discussed the purchase of two FACE polos that will be for sale throughout the 2022-2023 school year.

○ **Assistant Principal/Curriculum & Learning Department Report- Sydney Sampson**

✓ SS stated that going forward her curriculum report will be delivered orally, certification reports and required action items will be addressed during the "New Business" portion of the board meetings. SS reported that final wrap up of Title I reimbursement is being completed and mapping out curriculum with teachers for the 2022-2023 school year. Test windows and general information for the new Florida assessments have been released. MH asked SS to discuss the departmentalization model that FACE will be utilizing in the new school year. SS provided a brief breakdown of said model. Discussion ensued. SS asked the board if any additional questions were had, none were had.

○ **ESE Department Report- Rebecca Null**

✓ RN stated that the ESE department is currently working on the IEP process and how the new departmentalization model will play into it. SS discussed the increase in enrollment and how the ESE department is working on transfer IEPs and meetings. Discussion ensued. RN asked the board if any additional questions were had, none were had.

- **Behavior Department- Juliana Giraldo-Isaza**
  - ✓ JGI stated that the structure of the behavior unit will be changing for the upcoming school year. The RBTs previously on the behavior unit will be integrated into classrooms. Classroom RBTs and other Safety Care trained staff will be responding to behavioral calls. MH asked JGI how many RBTs FACE has on staff. JGI stated that there are currently 20 RBTs employed with FACE. MH stated that this does not necessarily mean that there will be an RBT in every classroom. MM asked what the goal of FACE is, in terms of staff with an RBT certification. MH stated that the goal is for all staff to obtain an RBT certification. Discussion ensued.

## **V. OLD BUSINESS:**

N/A

## **VI. NEW BUSINESS**

- **Approval of Proposed 2022-2023 Budget:** MH provided the board with the proposed 2022-2023 budget for approval. Discussion ensued. MM asked that we FACE sticks to the budget guidelines agreed upon and if any changes need to be made, that approval be sought via the board chairperson. JW made a motion to approve the Proposed 2022-2023 Budget, MM seconded the motion, motion passes-6:30pm.
- **Approval of Proposed 2022-2023 Employee Handbook:** MH presented the board with a proposed draft of the 2022-2023 Employee Handbook for approval. MM brought forth several concerns that require clarification and correction. Discussion ensued. JW made a motion to approve the Proposed 2022-2023 Employee Handbook, LB seconded the motion, motion passes-6:41pm.
- **Approval of Proposed 2022-2023 Student/Parent Handbook:** MH presented the board with a proposed draft of the 2022-2023 Student/Parent Handbook for approval. Discussion ensued. JW made a motion to approve the Proposed 2022-2023 Student/Parent Handbook, MM seconded the motion, motion passes-6:42pm.
- **Approval of Proposed 2022-2023 Mental Health Assistance Allocation Plan:** MH presented the board with a proposed draft of the 2022-2023 Mental Health Assistance Allocation Plan for approval. The plan will remain the same as the previous year. FACE is waiting for an updated submission form from the district to transcribe the Mental Health Assistance Allocation Plan to. JW made a motion to approve proposed draft of the 2022-2023 Mental Health Assistance Allocation Plan, MM seconded the motion, motion passes-6:44pm.

- **Spectrum Credit Repayment:** MH presented the board with information regarding a settlement money being issued to FACE from Spectrum. Discussion ensued. MM made a motion to approve Spectrum Credit Repayment, JW seconded the motion, motion passes-6:46pm.
- **New Hire Agreements-to-Earn & Agreements-to-Earn Extensions Requests:** SS asked that the board refer to the submitted CI Board Report. SS asked that the board approve the new hire Agreements-to-Earn for Amanda Gordon, Laura Smith, Madison Goodman, and Rebecca Bagley. Discussion ensued.
  - ✓ MM made a motion to approve the new hire Agreements-to-Earn for Amanda Gordon, JW seconded the motion, motion passes-6:51pm.
  - ✓ MM made a motion to approve the new hire Agreements-to-Earn for Laura Smith, JW seconded the motion, motion passes-6:51pm.
  - ✓ MM made a motion to approve the new hire Agreements-to-Earn for Madison Goodman, JW seconded the motion, motion passes-6:51pm.
  - ✓ MM made a motion to approve the new hire Agreements-to-Earn for Rebecca Bagley, JW seconded the motion, motion passes-6:51pm.

SS asked that the board approve the Agreements-to-Earn extension requests for Saida Mouhsine and Tanisha Manning. Discussion ensued.

- ✓ JW made a motion to approve the Agreements-to-Earn extension request for Saida Mouhsine, MM seconded the motion, motion passes-6:55pm.
- ✓ JW made a motion to approve the Agreements-to-Earn extension request for Tanisha Manning, MM seconded the motion, motion passes-6:55pm.

#### **VIII. ADJOURNMENT:**

- 7:01 PM- JW asked for a motion to adjourn the meeting. LB presented a motion to adjourn; JW seconded the motion. Motion passes.

**ACTION ITEMS:**

<b>Action</b>	<b>Assigned To</b>	<b>Deadline</b>
N/A		

**MOTIONS APPROVED:**

<b>Motion</b>	<b>Motion</b>	<b>Seconded</b>
Approval Of Minutes: June 15, 2022- 5:43pm.		
Approval of Proposed 2022-2023 Budget- 6:30pm.		
Approval of Proposed 2022-2023 Employee Handbook- 6:41pm.		
Approval of Proposed 2022-2023 Student/Parent Handbook- 6:42pm.		
Approval of Proposed 2022-2023 Mental Health Assistance Allocation Plan- 6:44pm.		
Spectrum Credit Repayment- 6:46pm.		
Approval of New Hire Agreements-to-Earn: Amanda Gordon- 6:51pm.		
Approval of New Hire Agreements-to-Earn: Laura Smith- 6:51pm.		
Approval of New Hire Agreements-to-Earn: Madison Goodman- 6:51pm.		
Approval of New Hire Agreements-to-Earn: Rebecca Bagley- 6:51pm.		

Approval of Agreements-to-Earn Extensions Request: Saida Moushine- 6:55pm.		
Approval of Agreements-to-Earn Extensions Request: Tanisha Manning- 6:55pm.		
Motion to Adjourn- 7:01pm.		