


Meeting Date: October 19, 2022

Approved by:  on 11/16/22.

ATTENDANCE

| Name | Name |
|---------------------------------|--------------------------------|
| Maynard Harvey (MH)/Principal | Lara Barchard (LB)/Director |
| Judy Williams (JW)/ Board Chair | Margaret Moran/Director |
| Rebecca Null (RN)/Staff | Amanda Gordon/Staff |
| Sydney Sampson (SS)/Staff | Tabitha Chapman/Staff |
| Hector Alberty (HA)/ Staff | Jodi Pelletier/Staff |
| Aida Delgado/ Staff | Sarah Howard-Willms (SW)/Staff |

MEETING LOCATION & TIME:

Building/Room: Microsoft Teams Video Conferencing Platform

Actual Start/End: 5:32PM – 6:04PM

Meeting Recorder: Hector Alberty (HA), Administrative Assistant to the Principal

I. CALL TO ORDER:

- JW- 5:32PM Judy William called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on School Premises

III. APPROVAL OF MINUTES- September 21, 2022.

JW- Asked the board directors if they had an opportunity to review the September 21, 2022, board meeting minutes; they had. JW made a motion to approve the minutes for September 21, 2022. LB seconded the motion, motion passes- 5:34pm.

IV. REPORTS:

- Review of District Compliance Checklist/Status-** MH stated that FACE's 2022-2023 district compliance score currently is 98 and upcoming submission items will continue to be monitored and submitted. MH asked the board if any additional questions regarding the district compliance status were had at this time, none were had.
- Review of Financials-** MH asked that the board members reference the submitted financials documents that were provided by FACE's bookkeeper. MH stated that he was not able to reach the bookkeeper to discuss the provided documents prior to the meeting. Discussion ensued. MH asked the board if they had any specific questions regarding the financials. No questions were had. MH stated that FACE has several potential candidates for the

bookkeeping position at this time and that he would update the board as more information becomes available.

c. Operations and Management- MH presented the staffing status to the board. MH discussed the end of the marking period and the progress that has been made in relation to staffing.

○ **Assistant Principal/Curriculum & Learning Department Report- Sydney Sampson**

✓ SS asked that the board reference the submitted certification report. SS is requesting board action to approve one out-of-field teacher at this time. Discussion ensued.

- JW made a motion to approve out-of-field teacher-Hali Peer. LB seconded the motion, motion passes- 5:44pm.

SS stated that one teacher completed their ESE K-12 agreement to earn recently. SS discussed a student attendance recognition project that she and Karen Kelly are working on. Certificates of recognition will be given to those students who have had perfect attendance this school year so far. Discussion ensued.

○ **ESE Department Report- Rebecca Null**

✓ RN stated that the ESE department stated that progress reports have been completed and are ready for distribution. RN discussed the recent staff professional day and how the ESE and Behavioral departments were able to go into classrooms and have meeting with staff members regarding data collection, barriers that may currently be affecting data collection, and viable solutions to any mentioned barriers. Discussion ensued.

○ **Data Processor- Sydney Sampson**

✓ SS stated that Karen Kelly was not available to attend, however reported on her behalf that the current student enrollment count is 160, with prospective student applications still being reviewed to reach the targeted number of 163.

○ **Behavior Department- Maynard Harvey**

✓ MH stated that Juliana Giraldo-Isaza was not available to attend, however reported on her behalf that the Behavior Department is on track. Safety Care/Crisis training for all new staff members is continuing as they are onboarded and becoming acclimated to the school setting. MH discussed the supervision that is being provided to all RBTs within the program by Juliana Giraldo-Isaza.

V. OLD BUSINESS:

N/A

VI. NEW BUSINESS

- **Approval of Updated SY2022-2023 Student Calendar:** MH discussed the proposed updated SY2022-2023 Student Calendar for board approval. Discussion ensued. To make up for the lost instructional days, two early days (October 28, 2022 & November 18, 2022) were changed to full instructional days, and a professional development day, scheduled on December 9, 2022, was changed to a full instructional day. JW made a motion to approve the Updated SY2022-2023 Student Calendar. LB seconded the motion, motion passes- 5:59pm.
- **Approval of Parent Grievance Process:** MH discussed the proposed Parent Grievance Process for board approval. Discussion ensued. JW made a motion to approve the Parent Grievance Process. LB seconded the motion, motion passes- 6:02pm.
- **Approval of TSIA Expenditure Report:** This item was tabled for November 16, 2022, meeting.

VIII. ADJOURNMENT:

- 6:04PM- JW asked for a motion to adjourn the meeting. JW presented a motion to adjourn; LB seconded the motion. Motion passes.

ACTION ITEMS:

| Action | Assigned To | Deadline |
|---|----------------|-------------------|
| Approval of TSIA Expenditure Report: Tabled for November 16, 2022, meeting. | Maynard Harvey | November 16, 2022 |

MOTIONS APPROVED:

| Motion | Motion | Seconded |
|--|--------|----------|
| Approval Of Minutes: September 21, 2022- 5:34pm. | JW | LB |
| Approval of Out-of-Field Teacher- Hali Peer- 5:44pm. | JW | LB |

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|---|----|----|
| Approval of Updated SY2022-2023 Student Calendar -5:59pm. | JW | LB |
| Approval of Parent Grievance Process-6:02pm. | JW | LB |
| Motion to Adjourn- 6:04pm. | JW | LB |